

S.G.R.K.S. W.F.G. COLLEGE

HARIHAR -577 601

Davangere District, Karnataka

Annual Quality Assurance Report (AQAR)
(in the Revised format)

for the academic year

2015-16



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

S.G.R.K.S. W.F.G. College,

1.2 Address Line 1

IV Main, H.S. Extension, Harihar. Davanagere Dist.

Address Line 2

Nil

City/Town

HARIHAR

State

KARNATAKA

Pin Code

577 601

Institution e-mail address

E-mail: sgrks_hrr@yahoo.co.in

Contact Nos.

08192-42613

Name of the Head of the Institution:

Dr. S.H. PYATI

Tel. No. with STD Code:

08192-241209

Mobile:

9448415360

Name of the IQAC Co-ordinator:

Dr. Niranjana Murthy B.M.

Mobile:

9448188331, 7847844123

IQAC e-mail address:

drniranjnamurthybm@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) ____KACOGN13473____

1.4 Website address:

www.giriyammacollege.org

Web-link of the AQAR:

Nil

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.17	2007	5 Years
2	2 nd Cycle	B	2.22	2015	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

10-03-2005

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous years' AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- (i) AQAR 24/03/2014
- (ii) AQAR 24/03/2014
- (iii) AQAR 24/03/2014
- (iv) AQAR 24/03/2014

- (v) AQAR 24/03/2014
 (vi) AQAR 24/03/2014
 (vii) AQAR 30/06/2014
 (viii) AQAR 30/06/2015
 (ix) AQAR 30/06/2016

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒
 Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Nil

1.11 Name of the Affiliating University (for the Colleges)

Davanagere University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

12

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

04

2.8 No. of other External Experts

03

2.9 Total No. of members

35

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

Nil

Faculty

Nil

Non-Teaching Staff -Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Workshop on:
API Scoring and NAAC Accreditation/Reaccreditation
(In association with the JD Office, Shivamogga)
on 20-03-16

2.14 Significant Activities and contributions made by IQAC

Looked after the smooth and effective functioning of the curricular and extra-curricular activities according to the calendar.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar Attached Annexure 1	Satisfactory execution of the Plan of Action

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02	00	00	01
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01	00		
Others				
Total	03	00	00	01
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒ (On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Revision/Update of regulation and syllabi are done according to the present requirements.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	----	10	----	----

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
			05						05

2.4 No. of Guest and Visiting faculty and Temporary faculty

09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	05	03
Presented papers	---	01	02
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Classrooms and the library are digitalised.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil. Reforms are initiated by the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development / workshop

03

03

04

2.10 Average percentage of attendance of students

95

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
II SEM B.A.	64	---	---	---	---	76.56
IV SEM B.A.	63	---	---	---	---	53.96
VI SEM B.A.	82	52.43	07.31	01.21	35.36	96.34
II SEM B.COM.	86	---	---	---	---	88.37
IV SEM B.COM.	80	---	---	---	---	87.50
VI SEM B.COM.	78	58.97	15.38	02.56	---	80.76

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC contributes/monitors/evaluates the teaching and learning processes through constant observation and execution in accordance with the academic calendar of the year.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	02	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been encouraging the members of the teaching staff to take up research activities. Five members have done their Ph.D.s and five members have done their M.Phil.s. A few teachers with Ph.D., have applied to Davanagere University for guideship.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: Not applicable

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges: Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	01
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
----	----	----	----	----	----	----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution:

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level

150

State level

00

National level

13

International level

Nil

3.22 No. of students participated in NCC events:

University level

Nil

State level

Nil

National level

Nil

International level

Nil

3.23 No. of Awards won in NSS:

University level

Nil

State level

Nil

National level

Nil

International level

Nil

3.24 No. of Awards won in NCC:

University level

Nil

State level

Nil

National level

Nil

International level

Nil

3.25 No. of Extension activities organized:

University forum

Nil

College forum

Nil

NCC

Nil

NSS

04

Any other

Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Programmes to create Environmental awareness, awareness of hygiene, social co-operation etc., were conducted in the NSS special annual camps. General Health Check-up, Eye Check-up camps, and Treatment of Infertile cattle were also conducted in the NSS special annual camps.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.38 Acres	Nil	Management	1.38 Acres
Class rooms	09	Nil	Management	09
Laboratories	Nil	Nil	Nil	Nil
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	50	Nil	UGC	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	----	----	----	----

4.2 Computerization of administration and library:

Administration and Library are computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21498	2517754	64	16812	21562	2534566
Reference Books	---	---	---	---	---	---
e-Books	---	---	---	---	---	---
Journals	16	60,000	---	---	16	60,000
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	---	---	---	---	---	---
Others (specify)	520	78937	---	---	520	78937

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	68	01	yes	01	01	05	11	17
Added	Nil	Nil	yes	Nil	Nil	Nil	Nil	Nil
Total	68	01	----	01	01	05	11	17

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

The Computer lab is used to give computer education to students and make them computer-literates for upgrading themselves in knowledge and technical skills.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Nil

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

Nil

iv) Others

Nil

Total :

Nil

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has tried to enhance awareness about student support services by giving detailed information about them to the students in the orientation programme that is conducted in the beginning of each academic year.

5.2 Efforts made by the institution for tracking the progression

The institution tries to track it by total execution of the academic calendar and a continuous supervision on the academic activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
459	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	Nil	Nil

Women

No	%
Nil	Nil

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
18	50	40	366	01	475	21	37	37	363	1	459

Demand ratio 459:459

Dropout 3.36%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A number of books on general knowledge and various competitive examinations are made available in the library. But, so far, no coaching has been arranged formally and officially though we want very much to do so due to lack of funds.

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

HRD training was conducted for our students.

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	08

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	199	8,99,380/-
Financial support from other sources	16	1,13,200/-
Number of students who received International/ National recognitions	01	10,000/-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To strive to become an institution of excellence in the field of higher education and to ensure integrated empowerment of women for the service and progress of the mankind.

MISSION

Our Mission is:

1. To compulsorily follow Statutory and Regulatory requirements;
2. To enhance the Quality of Education imparted;
3. To promote Faculty Development Programmes;
4. To promote Research to make it a significant activity;
5. To implement continuous and progressive evaluation of students;
6. To appraise the performance of Faculty;
7. To provide infrastructure and learning resources for desired growth;
8. To promote ICT for global outlook.

6.2 Does the Institution has a management Information System?

Yes, it does.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Quality improvement strategies for Curriculum Development are always undertaken by the university. A few of our teaching staff were involved in them as members of BOS.

6.3.2 Teaching and Learning

Smart boards have been installed. Classrooms are digitalised. Monthly tests are conducted. Excellent Library facility provided.

6.3.3 Examination and Evaluation

Examinations are conducted as per the University system. Central evaluation is conducted by the University.

6.3.4 Research and Development

No Research activity conducted. But Five teachers have been awarded Ph.D. degrees and Five M.Phil. degrees

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is completely automated and digitalised. ICT facility provided. Smart boards installed in 6 classrooms.

6.3.6 Human Resource Management

HRD training was given to students. Teachers are allowed to participate in state, national, and international level seminars, conferences, workshops, and symposiums, etc.

6.3.7 Faculty and Staff recruitment:

Faculty and Staff recruitments are done by the Management with the permission of the government.

6.3.8 Industry Interaction / Collaboration

Students were taken to industries for the purpose of field work. Educational trips were also conducted to different educational and religious centres in the state.

6.3.9 Admission of Students

Admission of students is conducted on 'First Come First Served' basis. We follow the government rules in admissions.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Health check-up

6.5 Total corpus fund generated:

Nil

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	J.D. Office	Yes	Management
Administrative	Yes	J.D. Office	Yes	Private

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No reforms are made by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university has been encouraging affiliated colleges to go for autonomy.

6.11 Activities and support from the Alumni Association

The Alumni Association has been actively supporting the college by conducting many academic programmes.

6.12 Activities and support from the Parent – Teacher Association

Two meetings of the Parent – Teacher Association are conducted every year to discuss the problems and find solutions.

6.13 Development programmes for support staff

Support staff was encouraged to possess necessary skills of administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

A number of trees were planted. Many trees are planted even in pots. Environmental awareness was created by conducting programmes. Environmental Science was taught to students as one of the compulsory subjects. Attempts were made to make the campus plastic-free.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The innovations introduced in the previous years were continued. No innovations were introduced during 2015-16.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC meetings were conducted four times during 2015-16 to supervise the execution of the academic and administrative events in accordance with the calendar of events.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The Best Student of the Year and The Best Service-Minded Student of the Year.
2. The Group System.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

- 7.4 Contribution to environmental awareness / protection

A number of trees were planted. Many trees are planted even in pots. Environmental awareness was created by conducting programmes. Environmental Science was taught to students as one of the compulsory subjects. Attempts were made to make the campus plastic-free.

- 7.5 Whether environmental audit was conducted? Yes ☐ No ☒

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Efforts are made to improve the academic excellence in the institution by the following innovative practices:

- Wishing Birth Day Greetings to both the students and the staff members on their birthday at the time of prayer.
- Dress code is introduced in our college.
- Traditional Day Celebration by incorporating traditional values.
- Honouring Top-5 students.
- The introduction of the system of Academic leaders for each class.

8. **Plans of institution for next year :** We use the academic calendar as the plan.

ACADEMIC CALENDAR OF 2015-16

Sl. No.	Particulars	Dates
01.	Admission to Degree Classes	01-06-15 to 30-07-15
02.	College Re-opening (Commencement of I, III & V Semester Classes)	01-07-15
03.	World Population Day	11-07-15
04.	Welcome & Orientation to I Degree Students	20-07-15
05.	Independence Day Celebrations	15-08-15
06.	Alumni Function	3 rd week of August
07.	Parents-Staff Meeting	Last week of August
08.	Inauguration of Cultural Forum	Last week of August
09.	Teachers' Day Celebrations	05-09-15
10.	World Literacy Day	08-09-15
11.	Ozone Layer Protection Day	16-09-15
12.	Parents & Staff Meeting	16-09-15
13.	I I.A. Tests for B.A. and B.Com.	18-09-15 to 23-09-15
14.	N.S.S. Day Celebrations	24-09-15
15.	General Knowledge Tests	Sep., Oct, 15 and Jan., Feb., 16
16.	Gandhi Jayanthi Celebrations, Spot Employment Registration, and Guest Lecture on Employment Opportunities	02-10-15
17.	II I.A. Tests for B.A. and B.Com.	16-10-15 to 21-10-15
18.	Improvement Tests for B.A. and B.Com.	Last week of October
19.	Closing of I, III, and V Semesters	31-10-15
20.	Preparatory Examinations	02-11-15 to 09-11-15
21.	University Semester Exams & Vacation	01-11-15 to 31-12-15
22.	Commencement of II, IV, and VI Sem. Classes	01-01-2016
23.	New Year's Day Celebrations	01-01-2016
24.	N.S.S. Camp and Youth Festival	20-01-16 to 26-01-16
25.	Republic Day Celebrations	26-01-16
26.	Employment Guidance, and Sport Employment Registration	Last Week of January
27.	Guest Lecture Series	First Week of February
28.	Industrial and Educational Trips	Third Week of February
29.	I I.A. Tests for B.A. and B.Com.	07-03-16 to 12-03-16
30.	Ethnic Day	First Week of March
31.	World Women's Day	08-03-16
32.	Valedictory of the Cultural Forum	Last Week of March 2016
33.	II I.A. Tests for B.A. and B.Com.	11-04-16 to 16-04-16
34.	Improvement Tests for B.A.	Last Week of April 16
35.	Closing of II, IV, and VI Semesters	30-04-16
36.	Preparatory Examinations	First Week of May
37.	University Sem. Exams, Valuation & Vacation	01-05-16 to 30-06-16
Signature of the Principal		

Name: Dr. Niranjana Murthy B.M.

Name: Dr. S.H. Pyati

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

We have been following many best practices in our college for the benefit of the students, institution, and society as a whole. Since only the best two practices are to be described here, we have chosen 1. The Award of the Best Student of the Year and the Best Service-Minded Student of the Year and 2. The Group System.

1. **Title of the Practices:** a) The Best Student of the Year and The Best Service-Minded Student of the Year.
b) The Group System.
2. **Goal:** a) Not only developing in our students a drive for studying more, acquiring more knowledge, and scoring more marks but also an intense desire for developing qualities of goodness, concern, and cooperation in them.
b) Developing in students the qualities of sociability, responsibility, and leadership among the students.
3. **The Context:** a) Inculcation of the quality of hard work among students. b) Addressing the grievances of all the students.
4. **The Practice:** a) *The Best Student of the Year* and *The Best Service-Minded Student of the Year* are meant for only the final year students of B.A. and B.Com. They are awarded on the basis of the assessment of the student aspirants for three consecutive years. *The Best Student of the Year* is selected on the basis of the student's discipline in classes and college, attendance in classes, participation in the daily prayer, uniform, identity card, the use of the library, relationship with friends and the teachers, organizational ability, leadership quality, academic achievements, cultural achievements, sports achievements, etc. *The Best Service-Minded Student of the Year* is selected on the basis

of the student's commitment to college, friends, and the society; special achievements in NSS; the services rendered in different organizations; environmental awareness; organizational skills; leadership quality.

b) Six groups are selected irrespective of the class and the course. Each group is named after some good quality or after the Jnanapeetha awardees.

Each group is assigned with the task of writing the *Thought for the Day* everyday, and announcing it in the daily prayer.

1. **Evidence of Success:** Both the best practices have yielded good results.

a) The awards to students have been responsible for a great increase in the competitive spirit and a spirit of help and service among the students. b) The group system has resulted in creating a sense of service, good social relationship, and friendship among all the students irrespective of colour, creed, caste, class differences, and distinctions.

2. **Problems Encountered and Resources Required:** No problems have been encountered so far in observing these best practices. The resources required for these practices are used from the college account.
3. **Notes:** The best practice of **The Best Student of the Year** and **The Best Service-Minded Student of the Year** and **The Group System** inculcate good qualities, healthy competition, group spirit, sociability, responsibility, leadership, etc. in students.
4. According to the provision, we have to highlight only the best two practices of our institution. But we want to mention another *Best Practice* which is of special importance. And that is the *Celebration of Desi Samskriti Utsav Day* every year.

We made best endeavours to celebrate the festival in an innovative way. Every *Desi Samskriti Utsav Day* has been a milestone in the history of our institution. During 2015-16, each class of students was given the task of exhibiting the culture and tradition of the various Indian States like, Kerala, Tamil Nadu, Andhra Pradesh, Maharashtra, Rajasthan, and Karnataka. This occasion gave a platform to our students to understand the different customary ways, food habits, traditional dresses, and the culture, and the practices of different states.