

S.G.R.K.S. W.F.G. COLLEGE

HARIHAR -577 601

Davangere District, Karnataka

Annual Quality Assurance Report (AQAR)

(in the Revised format)

for the academic year

2016-17



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

S.G.R.K.S. W.F.G. College,

1.2 Address Line 1

IV Main, H.S. Extension, Harihar. Davanagere Dist.

Address Line 2

Nil

City/Town

HARIHAR

State

KARNATAKA

Pin Code

577 601

Institution e-mail address

E-mail: sgrks_hrr@yahoo.co.in

Contact Nos.

08192-42613

Name of the Head of the Institution:

Dr. S.H. PYATI

Tel. No. with STD Code:

08192-241209

Mobile:

9448415360

Name of the IQAC Co-ordinator:

Dr. Niranjana Murthy B.M.

Mobile:

9448188331, 7847844123

IQAC e-mail address:

drniranjanamurthybm@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) ___KACOGN13473___

1.4 Website address:

www.giriyammacollege.org

Web-link of the AQAR:

Nil

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.17 | 2007 | 5 Years |
| 2 | 2 nd Cycle | B | 2.22 | 2015 | 5 Years |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.6 Date of Establishment of IQAC: DD/MM/YYYY

10-03-2005

1.7 AQAR for the year (for example 2010-11)

2016-17

1.8 Details of the previous years' AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- (i) AQAR 2013-14 submitted to NAAC on 30-06-2014
- (ii) AQAR 2014-15 submitted to NAAC on 30-06-2015
- (iii) AQAR 2015-16 submitted to NAAC on 30-06-2016
- (iv) AQAR 2016-17 submitted to NAAC on 30-06-2017

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Nil

1.11 Name of the Affiliating University (for the Colleges)

Davanagere University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

| | | | |
|----------------------------------|-----|------------------------------|-----|
| DST Star Scheme | NIL | UGC-CE | NIL |
| UGC-Special Assistance Programme | NIL | DST-FIST | NIL |
| UGC-Innovative PG programmes | NIL | Any other (<i>Specify</i>) | NIL |
| UGC-COP Programmes | NIL | | |

2. IQAC Composition and Activities

| | | | |
|---|-------------------------------------|--------------------------|--|
| 2.1 No. of Teachers | 10 | | |
| 2.2 No. of Administrative/Technical staff | 01 | | |
| 2.3 No. of students | 01 | | |
| 2.4 No. of Management representatives | 01 | | |
| 2.5 No. of Alumni | 01 | | |
| 2.6 No. of any other stakeholder and community representatives | 01 | | |
| 2.7 No. of Employers/ Industrialists | 01 | | |
| 2.8 No. of other External Experts | 01 | | |
| 2.9 Total No. of members | 17 | | |
| 2.10 No. of IQAC meetings held | 04 | | |
| 2.11 No. of meetings with various stakeholders: | No. | Faculty | |
| | Nil | Nil | |
| Non-Teaching Staff -Students | Alumni | Others | |
| Nil | Nil | Nil | |
| 2.12 Has IQAC received any funding from UGC during the year? | Yes | No | |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

If yes, mention the amount

Rs. 60,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Looked after the smooth and effective functioning of the curricular and extra-curricular activities according to the calendar.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---------------------------------------|--|
| Academic Calendar Attached Annexure 1 | Satisfactory execution of the Plan of Action |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes ☐ No ☒

Management

☐

Syndicate

☐

Any other body

☒

Provide the details of the action taken

Nil

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 02 | 00 | 00 | 01 |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | 01 | 00 | | |
| Others | | | | |
| Total | 03 | 00 | 00 | 01 |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 02 |
| Trimester | --- |
| Annual | --- |

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Revision/Update of regulation and syllabi are done according to the present requirements.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 10 | ---- | 10 | ---- | ---- |

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|----|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| | | | 05 | | | | | | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

09

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | --- | 04 | 08 |
| Presented papers | --- | --- | 03 |
| Resource Persons | --- | --- | --- |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Classrooms and the library are digitalised.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil. Reforms are initiated by the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development / workshop

03

03

04

2.10 Average percentage of attendance of students

95

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| II SEM B.A. | 81 | --- | --- | --- | --- | 67.90 |
| IV SEM B.A. | 55 | --- | --- | --- | --- | 54.54 |
| VI SEM B.A. | 57 | 63.15 | 08.77 | --- | --- | 71.92 |
| II SEM B.COM. | 78 | --- | --- | --- | --- | 96.15 |
| IV SEM B.COM. | 87 | --- | --- | --- | --- | 72.41 |
| VI SEM B.COM. | 80 | 61.25 | 18.75 | --- | 02.50 | 82.50 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC contributes/monitors/evaluates the teaching and learning processes through constant observation and execution in accordance with the academic calendar of the year.

2.13 Initiatives undertaken towards faculty development:

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | Nil |
| UGC – Faculty Improvement Programme | Nil |
| HRD programmes | Nil |
| Orientation programmes | Nil |
| Faculty exchange programme | Nil |
| Staff training conducted by the university | Nil |
| Staff training conducted by other institutions | Nil |
| Summer / Winter schools, Workshops, etc. | Nil |
| Others | Nil |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 11 | 02 | Nil | Nil |
| Technical Staff | Nil | Nil | Nil | Nil |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been encouraging the members of the teaching staff to take up research activities. Five members have done their Ph.D.s and five members have done their M.Phil.s. A few teachers with Ph.D., have applied to Davanagere University for guideship.

3.2 Details regarding major projects:

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs. Lakhs | Nil | Nil | Nil | Nil |

3.3 Details regarding minor projects:

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | Nil | Nil | Nil | Nil |
| Outlay in Rs. Lakhs | Nil | Nil | Nil | Nil |

3.4 Details on research publications:

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | Nil | Nil | Nil |
| Non-Peer Review Journals | Nil | Nil | Nil |
| e-Journals | Nil | Nil | Nil |
| Conference proceedings | Nil | Nil | Nil |

3.5 Details on Impact factor of publications:

Range Nil Average Nil h-index Nil Nos. in SCOPUS Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | Nil | Nil | Nil | Nil |
| Minor Projects | Nil | Nil | Nil | Nil |
| Interdisciplinary Projects | Nil | Nil | Nil | Nil |
| Industry sponsored | Nil | Nil | Nil | Nil |
| Projects sponsored by the University/ College | Nil | Nil | Nil | Nil |
| Students research projects <i>(other than compulsory by the University)</i> | Nil | Nil | Nil | Nil |
| Any other(Specify) | Nil | Nil | Nil | Nil |
| Total | Nil | Nil | Nil | Nil |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **Not applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges: Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | Nil | Nil | Nil | Nil | 01 |
| Sponsoring agencies | NA | NA | NA | NA | NA |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | Nil |
| | Granted | Nil |
| International | Applied | Nil |
| | Granted | Nil |
| Commercialised | Applied | Nil |
| | Granted | Nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| ---- | ---- | ---- | ---- | ---- | ---- | ---- |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution:

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level

08

State level

Nil

National level

18

International level

Nil

3.22 No. of students participated in NCC events:

University level

Nil

State level

Nil

National level

Nil

International level

Nil

3.23 No. of Awards won in NSS:

University level

02

State level

Nil

National level

Nil

International level

Nil

3.24 No. of Awards won in NCC:

University level

Nil

State level

Nil

National level

Nil

International level

Nil

3.25 No. of Extension activities organized:

University forum

Nil

College forum

Nil

NCC

Nil

NSS

04

Any other

Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Programmes to create Environmental awareness, awareness of hygiene, social co-operation etc., were conducted in the NSS special annual camps. General Health Check-up, Eye Check-up camps, and Treatment of Infertile cattle were also conducted in the NSS special annual camps.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|------------|---------------|----------------|------------|
| Campus area | 1.38 Acres | Nil | Management | 1.38 Acres |
| Class rooms | 09 | Nil | Management | 09 |
| Laboratories | Nil | Nil | Nil | Nil |
| Seminar Halls | Nil | Nil | Nil | Nil |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 50 | Nil | UGC | Nil |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Nil | Nil | Nil | Nil |
| Others | ---- | ---- | ---- | ---- |

4.2 Computerization of administration and library:

Administration and Library are computerised

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 23187 | 2752367 | 1469 | 268129 | 24656 | 3020496 |
| Reference Books | --- | --- | --- | --- | --- | --- |
| e-Books | --- | --- | --- | --- | --- | --- |
| Journals | 16 | 60,000 | 06 | 12000 | 22 | 72,000 |
| e-Journals | --- | --- | --- | --- | --- | --- |
| Digital Database | --- | --- | --- | --- | --- | --- |
| CD & Video | --- | --- | --- | --- | --- | --- |
| Others (specify) | 520 | 78937 | 73 | 29967 | 590 | 108904 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 68 | 01 | yes | 01 | 01 | 05 | 11 | 17 |
| Added | Nil | Nil | yes | Nil | Nil | Nil | Nil | Nil |
| Total | 68 | 01 | ---- | 01 | 01 | 05 | 11 | 17 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

The Computer lab is used to give computer education to students and make them computer-literates for upgrading themselves in knowledge and technical skills.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-----|
| i) ICT | Nil |
| ii) Campus Infrastructure and facilities | Nil |
| iii) Equipments | Nil |
| iv) Others | Nil |
| Total : | Nil |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has tried to enhance awareness about student support services by giving detailed information about them to the students in the orientation programme that is conducted in the beginning of each academic year.

5.2 Efforts made by the institution for tracking the progression

The institution tries to track it by total execution of the academic calendar and a continuous supervision on the academic activities.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|-----|--------|--------|
| 439 | Nil | Nil | Nil |

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

| | | |
|-----|-----|-----|
| Men | No | % |
| | Nil | Nil |

Women

| | |
|-----|-----|
| No | % |
| Nil | Nil |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 21 | 37 | 37 | 363 | 1 | 459 | 47 | 43 | 43 | 304 | 02 | 439 |

Demand ratio 439:439

Dropout 4.55%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A number of books on general knowledge and various competitive examinations are made available in the library. But, so far, no coaching has been arranged formally and officially though we want very much to do so due to lack of funds.

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|-----|-----------|-----|------|-----|--------|-----|
| NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil |
| IAS/IPS etc | Nil | State PSC | Nil | UPSC | Nil | Others | Nil |

5.6 Details of student counselling and career guidance

LEAD training was conducted for our students.

No. of students benefitted

150

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 00 | 00 | 00 | 05 |

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|------------|
| Financial support from institution | Nil | Nil |
| Financial support from government | 295 | 9,66,193/- |
| Financial support from other sources | 13 | 73,500/- |
| Number of students who received International/ National recognitions | 02 | 20,000/- |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To strive to become an institution of excellence in the field of higher education and to ensure integrated empowerment of women for the service and progress of the mankind.

MISSION

Our Mission is:

1. To compulsorily follow Statutory and Regulatory requirements;
2. To enhance the Quality of Education imparted;
3. To promote Faculty Development Programmes;
4. To promote Research to make it a significant activity;
5. To implement continuous and progressive evaluation of students;
6. To appraise the performance of Faculty;
7. To provide infrastructure and learning resources for desired growth;
8. To promote ICT for global outlook.

6.2 Does the Institution have a management Information System?

Yes, it does.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Quality improvement strategies for Curriculum Development are always undertaken by the university. A few of our teaching staff were involved in them as members of BOS.

6.3.2 Teaching and Learning

Smart boards have been installed. Classrooms are digitalised. Monthly tests are conducted. Excellent Library facility provided.

6.3.3 Examination and Evaluation

Examinations are conducted as per the University system. Central evaluation is conducted by the University.

6.3.4 Research and Development

No Research activity conducted. But Five teachers have been awarded Ph.D. degrees and Five M.Phil. degrees

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is completely automated and digitalised. ICT facility provided. Smart boards installed in 6 classrooms.

6.3.6 Human Resource Management

HRD training was given to students. Teachers are allowed to participate in state, national, and international level seminars, conferences, workshops, and symposiums, etc.

6.3.7 Faculty and Staff recruitment:

Faculty and Staff recruitments are done by the Management with the permission of the government.

6.3.8 Industry Interaction / Collaboration

Students were taken to industries for the purpose of field work. Educational trips were also conducted to different educational and religious centres in the state.

6.3.9 Admission of Students

Admission of students is conducted on 'First Come First Served' basis. We follow the government rules in admissions.

6.4 Welfare schemes for

| | |
|--------------|-----------------|
| Teaching | Nil |
| Non teaching | Nil |
| Students | Health check-up |

6.5 Total corpus fund generated:

Nil

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-------------|----------|------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | J.D. Office | Yes | Management |
| Administrative | Yes | J.D. Office | Yes | Private |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No reforms are made by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university has been encouraging affiliated colleges to go for autonomy.

6.11 Activities and support from the Alumni Association

The Alumni Association has been actively supporting the college by conducting many academic programmes.

6.12 Activities and support from the Parent – Teacher Association

Two meetings of the Parent – Teacher Association are conducted every year to discuss the problems and find solutions.

6.13 Development programmes for support staff

Support staff was encouraged to possess necessary skills of administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

A number of trees were planted. Many trees are planted even in pots. Environmental awareness was created by conducting programmes. Environmental Science was taught to students as one of the compulsory subjects. Attempts were made to make the campus plastic-free.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The innovations introduced in the previous years were continued. No innovations were introduced during 2016-17.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC meetings were conducted four times during 2016-17 to supervise the execution of the academic and administrative events in accordance with the calendar of events.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The Celebration of Desi Samskriti Utsav Day.
2. The Group System.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

- 7.4 Contribution to environmental awareness / protection

A number of trees were planted. Many trees are planted even in pots. Environmental awareness was created by conducting programmes. Environmental Science was taught to students as one of the compulsory subjects. Attempts were made to make the campus plastic-free.

- 7.5 Whether environmental audit was conducted? Yes ☐ No ☒

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Efforts are made to improve the academic excellence in the institution by the following innovative practices:

- Wishing Birth Day Greetings to both the students and the staff members on their birthday at the time of prayer.
- Dress code for students.
- Celebration of Desi Samskriti Utsav Day.
- Honouring Top-5 students.
- The introduction of the system of Academic leaders for each class.

8. **Plans of the institution for next year :** We use the academic calendar as the plan.

ACADEMIC CALENDAR OF 2016-17

| Sl. No. | Particulars | Dates |
|---------|---|------------------------------|
| 01 | Admission to Degree Classes | 01-06-16 to 25-07-16 |
| 02 | College Re-opening (of I, III & V Sem. Classes) | 01-07-16 |
| 03 | World Population Day | 11-07-16 |
| 04 | Welcome & Orientation to I Degree Students | 20-07-16 |
| 05 | Independence Day Celebrations | 15-08-16 |
| 06 | Women Empowerment Programme by Women Cell | First week of August 16 |
| 07 | Inauguration of Cultural Forum | Third week of August 16 |
| 08 | Parents-Staff Meeting | Last week of August 16 |
| 09 | Teachers' Day Celebrations | 05-09-16 |
| 10 | World Literacy Day | 08-09-16 |
| 11 | Ozone Layer Protection Day | 16-09-16 |
| 12 | I I.A. Tests for B.A. and B.Com. | Second week of Sept. 16 |
| 13 | N.S.S. Day Celebrations | 24-09-16 |
| 14 | General Knowledge Tests | Sep. Oct, 16 & Jan. Feb., 17 |
| 15 | Gandhi Jayanthi Celebrations | 02-10-16 |
| 16 | Guest Lecture Series and Seminars | First week of October 16 |
| 17 | II I.A. Tests for B.A. and B.Com. | Second week of Oct. 16 |
| 18 | Third Tests for B.A. as per University norms | Third week of October 16 |
| 19 | HRD Training | Fourth week of October |
| 20 | Closing of I, III, and V Semesters | 31-10-16 |
| 21 | Preparatory Examinations | Last week of October 16 |
| 22 | University Semester Exams & Vacation | 01-11-16 to 31-12-16 |
| 23 | Commencement of II, IV, and VI Sem. Classes | 02-01-2017 |
| 24 | New Year's Day Celebrations | 02-01-2017 |
| 25 | N.S.S. Camp and Youth Festival | 20-01-17 to 26-01-17 |
| 26 | Republic Day Celebrations | 26-01-16 |
| 27 | Employment Guidance, & Spot Employment Regn. | Last week of January 17 |
| 28 | Guest Lecture Series and Seminars | First week of February 17 |
| 29 | Industrial and Educational Trips | Third week of February 17 |
| 30 | I I.A. Tests for B.A. and B.Com. | First week of March 17 |
| 31 | World Women's Day | 08-03-17 |
| 32 | Alumni Function | Second week of March |
| 33 | Function by Human Rights Cell | Second week of March |
| 34 | Ethnic Day | Third week of March |
| 35 | HRD Training | Last week of March 17 |
| 36 | Valedictory of the Cultural Forum | Last week of March 17 |
| 37 | World Health Day by Red Cross | 07-04-17 |
| 38 | II I.A. Tests for B.A. and B.Com. | Second week of April 17 |
| 39 | Third Tests for B.A. as per University norms | Third week of April 17 |
| 40 | Preparatory Examinations | Last week of April 17 |
| 41 | Closing of II, IV, and VI Semesters | 30-04-17 |
| 42 | University Sem. Exams, Valuation & Vacation | 01-05-17 to 30-06-17 |
| | | Signature of the Principal |

Name: Dr. Niranjana Murthy B.M.

Name: Dr. S.H. Pyati

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

We have been following many best practices in our college for the benefit of the students, institution, and society as a whole. Since only the best two practices are to be described here, we have chosen:

1. The Celebration of Desi Samskriti Utsav Day, and
2. The Group System.

1. **Title of the Practices:** a) The Celebration of Desi Samskriti Utsav Day.
b) The Group System.
2. **Goal:** a) Not only developing in our students an awareness about out the Desi culture but also making them keen in practising the principles of the Desi culture in their lives, without being mechanically carried away by the western culture.
b) Developing in students the qualities of sociability, responsibility, and leadership among the students.
3. **The Context:** a) Inculcation of the tenets of Desi culture among students.
b) Addressing the grievances of all the students.
4. **The Practice:** a) Celebration of Desi Samskriti Utsav Day is meant for all the students of the college. Every *Desi Samskriti Utsav Day* has been a milestone in the history of our institution. During 2016-17, each class of students was given the task of exhibiting the cultural and traditional practice of the famous festival, UGADI, which marks the beginning of the new year. All the students participated in this festival without any hesitations. This occasion gave a platform to our students to understand the different food items and dresses used, and the cultural practices that are observed during the celebration of the festival.

b) Six groups are selected irrespective of the class and the course. Each group is named after some good quality or after the Jnanapeetha awardees.

Each group is assigned with the task of writing the *Thought for the Day* every day, and announcing it in the daily prayer.

5. **Evidence of Success:** Both the best practices have yielded good results.

a) The Celebration of Desi Samskriti Utsav Day has been responsible for a great increase in the cultural/traditional awareness of our students and a sense of oneness in them in spite of differences.

b) The group system has resulted in creating a sense of service, good social relationship, and friendship among all the students irrespective of colour, creed, caste, class differences, and distinctions.

6. **Problems Encountered and Resources Required:** No problems have been encountered so far in observing these best practices. The resources required for these practices are used from the college account.

7. **Notes:** The best practice of **the Celebration of Desi Samskriti Utsav Day** and **the Group System** inculcate good qualities, healthy competition, group spirit, sociability, responsibility, leadership, cultural awareness, traditional value, etc. in our students.

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