

# **S.G.R.K.S.W.F.G. COLLEGE**

**HARIHAR-577 601**

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## **ANNUAL REPORT 2007-08**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

**A POST-ACCREDITATION QUALITY SUSTENANCE ACTIVITY**

# ANNUAL REPORT 2007-08

**The Annual Quality Assurance Report (AQAR)** of the IQAC

A POST-ACCREDITATION QUALITY SUSTENANCE ACTIVITY

## **Part A:**

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year**

- 1) Announcement of the Academic Calendar.
- 2) Proper Implementation of quality measures.
- 3) Induction Programme: Orientation to first year students regarding the details about the College, Internal Assessment Tests, Semester Examinations, Rules and Regulations of the University, and other Academic Activities to be undertaken in this year.
- 4) Measures to improve the standards of education through Internal Assessment Tests, Assignments, Project works, and special coaching.
- 5) Maximum adoption of Information Technology to upgrade students' knowledge.
- 6) Effective use of the UGC-NRC to provide Internet-Resource facility and day-to-day information to the students.
- 7) Proper functioning of the Placement Cell.

- 8) Effective Functioning of the Counseling Cell to find remedies to the problems of students.
- 9) Assignment of Project works related to Local problems, Environmental studies, Small Scale Industries, etc. along with class room studies.
- 10) Motivating the capable students to lend a helping hand to their classmates coming from poor financial background.
- 11) Programmes for preparing students for the Global Competition by conducting Seminars and Workshops.
- 12) Effective Up-gradation of the Website of our College.
- 13) Effective Functioning of the Internet Browsing Centre.
- 14) Completion of the construction of the Auditorium.
- 15) Programmes for the improvement of general knowledge of the students.
- 16) Adoption of a village for complete literacy programme and social work with the help of NSS volunteers.
- 17) Career Guidance Programs for students and arrangement of Spot-Employment Registration for students.
- 18) Financial Aid to poor and meritorious students by the Alumni Association®
- 19) Arrangement of special guest lectures.
- 20) Provision for encouraging and bringing out the cultural talents of the students.
- 21) Study-based Educational and Industrial Tours.
- 22) Parents' and Staff Meeting.

- 23) Computer Education to non-computer students of our college.
- 24) Arrangement of Seminar-cum-Workshop on Disaster Management

## **PART-B**

### **1) Activities reflecting the Goals and Objectives of the Institution:**

- a) College has provided maximum encouragement to the Rural Youth. College has distributed the Scholarships given by State and Central Governments to about 107 students to the worth of Rs. 3,86,142/-
- b) Proper steps were taken to arrange timely transportation facilities to the rural students in consultation with the Depot Manager, K.S.R.T.C. Harihar.
- c) The separate Website of our college is made ready. It is of great help to new students who seek admission in our college
- d) Smooth and effective functioning of the Library through Automation.
- e) Effective running of the B.B.M. Course from the Academic Year 2006-07.
- f) Computer Education for our students at concessional and affordable rates.
- g) Arrangement of Guest lectures on Soft Skills, Leadership Qualities, Preparation for Competitive Examinations, and Employment opportunities in various fields.
- h) General Knowledge Tests are conducted at regular intervals.

### **2) New Academic Programmes initiated at Under Graduation.**

- a) Short-term computer courses were conducted to non-computer students in collaboration with the Manipal Computer Academy.
- b) Extra tests and Home assignments are given to the slow learners to come up with other students. In case of need special classes were also conducted.

### **3) Innovations in curricular Design and Transactions:**

The Curricular design and Syllabi are prepared by the University. The same is followed by the college. Some staff members of our college participated in the curricular design and transactions as Members of the Board of Studies in respective subjects.

### **4) Inter Disciplinary Programmes started:**

Teaching of Environmental Science and Indian Constitution to our students of B.A. B.Com., and B.B.M., courses has been started as per the university rules.

### **5) Examination Reforms implemented:**

- a) Kuvempu University is responsible for framing reforms in examinations.

As per new directions, Semester Scheme was implemented from 2003-04.

- b) Internal Assessment Tests and Improvement tests were conducted. The list of Internal Assessment marks obtained by students is sent to the University for further action.
- c) For the benefit of the students preparatory Examinations were also conducted and valued and corrected answers scripts were distributed among the students for improvement.
- d) Skill Development Activities were conducted to the B.Com. and B.B.M. Students and Skill Development Record Books were maintained.

#### **6) Number of Candidates Qualified for NET/SLET.**

This College is having only under graduation courses.

#### **7) Total Number of Seminars/Workshops conducted:**

- a) A Seminar-cum-Workshop on Disaster Management was organized on 18-01-2008 in association with District Home Guards and Karnataka State Fire and Emergency Services. About 300 students participated and got practical knowledge about this.
- b) Our College and the Kuvempu University Employment Information and Guidance Bureau jointly organized an Exhibition and a One Day Seminar and Workshop on *Employment Guidance and Job Opportunities* to our students.

#### **8) Research Projects:**

- a) Newly implemented/ongoing Researches:

##### ONGOING RESEARCHES: -

- 1) Mr. S. H. Pyati, Principal & H.O.D. of Commerce, has registered for Ph.D. at Kuvempu University. He has been doing research work on 'The Role of Non-Financial Institutions in developing Entrepreneurship in the state of Karnataka.'
- 2) Mr. G. B. Gangadarappa, SGL in Commerce has registered for Ph.D. at Kuvempu University. He has been doing research on 'Industrial Estate Programme and Entrepreneurship Development in Karnataka.'
- 3) Mr. B. M. Niranjan Murthy, SGL in English of this College has been doing his research under UGC-FIP Programme in Kuvempu University. He has been working on 'The Nation's Partition: A Study of Partition Stories.'

4) Mr. V.B. Joshi, SGL in Sanskrit has registered for Ph.D. at Kuvempu University. He has been doing his research on 'A study of Important Sanskrit Shiva Stotragalu.'

5) Mr. U.R. Kadappanavar; Ms. S. Shashikala SSLs in Economics; and Ms. M.S. Rohini, SSL in Commerce have registered for M. Phil at Vinayaka Missions University, Salem, Tamilnadu.

**9) Patents generated, if any:** -Nil-

**10) New Collaborative Research Programmes:** -Nil-

**11) Total Research Grant Received from various Agencies:**

Research grant is not received from any agencies. Mr. B.M. Niranjan Murthy, SGL in English of this College has been doing his research under UGC-FIP programme in Kuvempu University. Other teachers have been doing their research work at their own cost and waiting for UGC-FIP fellowship.

<b>12) Number of Research Scholars:</b>	Ph.D	One
	M.Phil	Two

**13) Citation Index of faculty members:** -Nil-

**14) Awards and Honours to the faculty:** -Nil-

**15) Internal Resource Generated:**

a) Rs.1000/- each from III, IV, V & VI Sem. B.Com Students was collected and, in turn, new computers were purchased.

b) Donations from the Principal and the staff and the out-going students were received in kind.

**16) Details of departments getting SAP/COS/ST/D.S.T./FIST/etc. assistance:**

\* U.G.C. grants for College.

**17) Community Services:**

i) The Volunteers of NSS Unit-I, II & III of our College were involved in social work through 'Shramadaan' and 'Literacy Programmes' at Vasana viillage during the special Annual Camp. In a period of ten days, the Volunteers of the College took part in Shramadan, Plantation, Medical Check-up, Economic and Social Survey of the Village, and other activities for which they were

appreciated by the villagers, invited dignitaries, and Mass Media. The camp was held from 27-01-2008 to 05-02-2008.

- ii) In the special camp under Medical Check-up Programme nearly 250 animals were checked by the Medical Officers and proper treatment was given to them

and free medicines were distributed. The detailed report has been maintained in the NSS Units.

- iii) Volunteers of the three units regularly participated in the Pulse Polio Programmes, AIDS Awareness Programmes, Literacy Programmes, National Integration Programmes, Plantation Programmes, Rain Water Harvesting Programmes, etc. and brought laurels to the College by their service.

**18) Number of Teachers and Officers newly recruited:** -Nil-

**19) Teaching and Non-Teaching Staff ratio:** 15:12

**20) Improvements in the Library services:**

- a) Titles of the book have been coded for an easy sorting.
- b) Selected books of all disciplines added to the reference section and the working hours of the section has been extended.
- c) Xerox facility is provided to the students to get resource from Reference Section with minimum cost.
- d) Local, State, and National Newspapers, Journals, Periodicals, etc., were provided to the students.
- e) Apart from the College library, a few departments have been providing Internal Library Services to our students.
- f) Two computers were purchased for the use of Library Automation, out of which one is kept in the staff Room for the use of staff members.

**21) Number of New Books subscribed:** 893

Number of Journals subscribed: 06

Amount spent for Books and Journals Rs. 1,18,739=00

i) UGC -Nil-

ii) State Government -Nil-

- iii) Reading Room -Nil-  
iv) Donated Books -Nil-

**22) Numbers of Courses for which Students assessment of Teachers is introduced and the action taken on Student Feed-back.**

- a) Assessment of Teachers by Students is introduced to B.A. and B.Com. students. Based on the feed-back of the Students, the Principal will instruct the concerned for improvement.

**23) Unit cost of Education:** Rs. 14,206-00

Total amount Spent during 2007-08 was Rs. 71,17,175-00

Total Students enrolled during the year 2007-08 was 501

**24) Computerization of Administration and the process of Admissions and Examinations, Results and all other works.**

- a) Administration is computerized.  
b) College has an E-mail-ID of its own and it has been regularly corresponding with the concerned departments through e-mailing.

**25) Increasing infrastructure facilities:**

The New Infra-Structure facilities provided during the year 2007-08 are as follows :

**DONATED**

Sl. No.	Particulars	Quantity	Amount (Rs.)
01	Revolving Executive Chairs	01	6500.00
02	Aqua guard Water Filter	01	9190.00
03	Table	02	6400.00
04	Ceiling Fans	08	10000.00
05	Computer	05	97059.00
06	Wall Clock	01	195.00
07	Stainless Steel Utensils	--	11162.00

**PURCHASED BY THE COLLEGE**



Sl. No.	Particulars	Quantity	Amount (Rs.)
01	Locks	01	265.00
02	Lecture Stand	04	9000.00
03	Lock	01	432.00
04	Calculator	01	221.00
05	Vision Mission Board	01	5940.00
06	Stainless Steel Cups	--	75.00
07	Lock	01	110.00
08	Sports Equipment	--	837.00
09	Aqua Guard Water Filter	01	11500.00
10	Ceiling Fans	05	17103.00
11	Library Reception Table	01	21375.00
12	Website	--	72300.00
13	Vehicle Stand	--	9150.00
14	Building	--	65854.00

### **UGC GRANTS EQUIPMENTS**

Sl. No.	Particulars	Quantity	Amount (Rs.)
01	Library Building	--	205909.00

#### **26) Technology-up gradation:**

- i) The UGC-Network Resource Centre—instituted for the purpose of providing Internet Resources to the students and to upgrade their day-today knowledge—has been functioning well.
- ii) The Audio-Visual Hall and Computer Lab—established in the College with the help of UGC grants—has been adopted in teaching methods of all disciplines. The outcome of this method is very encouraging.
- iii) The Xerox and Fax facility for the students and Staff at a minimum cost has been utilized by both the students and the staff.

#### **27) Financial Aid to Students:**

- a) Financial aid has been provided to economically poor students after proper Counselling by the Principal and the Class Teachers. Students who scored highest marks in the previous examinations were given cash prizes.
- b) State and Central Government Scholarship was given to 107 students.

## **28) Computer and Internet Accessories and Training to Teachers and Students:**

The UGC-Network Resource Centre, instituted for the purpose of providing Internet Resources to the students and the staff and to upgrade their day-to-day knowledge, has been functioning well.

## **29) Activities and support from Alumni Association:**

- a) The Association conducts at least One General Body Meeting in a year in which all members will participate. The main objective of the Association is to act as a bridge between the present and the past students. It will also closely associate with the Career Guidance Cell in organising and conducting various programmes and chalk out schemes for the welfare of the Students of our College.

## **30) Activities and support from Parent-Teachers Association:**

Parents are called for interaction regularly and their valuable suggestions are implemented in the smooth functioning of the College.

## **31) Health services:**

Medical Check-up of all the students of the college was conducted by a Medical Officer for the maintenance of good health in them.

## **32) Performance in Sports Activities:**

- i) Kum. Mamatha M. II B.A. represented Kuvempu University Weight Lifting Team and participated in the Inter-University Competition held at Patiala University in Punjab.
- ii) Kum. Lakshmi S. Badni III B.Com. represented Kuvempu University Table Tennis Team.
- iii) Kum: Suma T.M. III B.A. and Kum: Soubhagya S. III B.A. represented the Kuvempu University Kabaddi Team and participated in the Inter-University Competitions in Madhurai University, Madhurai, Tamilnadu.
- iv) M.Veerabhadraswamy SSL in Phy. Edn. was the Manager of the Kuvempu University Kabaddi Team and took the team to participate in the Inter-University Competitions in Madhurai University, Madhurai, Tamilnadu..
- v) Achievements in Sports Activities :

### **INTER-COLLEGIATE WEIGHT LIFTING COMPETITIONS**

Sl.	Name of the Student	Class	Awards
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No.			
01	Kum : Mamatha M.	II B.A.	Gold Medal
02	Kum: Roopa K.H.	III B.A.	Silver Medal
03	Kum: Mamatha R. Patil	III B.A.	Silver Medal
04	Kum: Manjudevi	I B.Com.	Silver Medal
05	Kum: Soumya M.B.	III B.A	Bronze Medal
06	Kum: Jyothi P.M.	III B.A	Bronze Medal
07	Kum: Jyothi S.K.	III B.A	Bronze Medal

### 33) Incentives to outstanding Sports persons:

- Cash prizes are given to the Students who have been selected for the Kuvempu University Team by the College.
- The special incentives were given to the out standing sports students in providing library books.
- We have provided Sports Uniform from the college to all those students who have participated at Inter-collegiate and Inter-University Level.
- The special coach was given to the sports in various games by inviting various Experts.
- Nutritious lunch and snacks were given to the sports girls during their practice.

### 34) Students Achievements and Awards:

- We are proud to say that out of 10 ranks given by the University for B.A. and B.Com. Courses each, our students have bagged five ranks:

#### **RANK HOLDERS OF OUR COLLEGE**

Sl.No.	Name of the Student	Course	%	Rank
01	Kum: Roopa P. Gundagatti	B.A.	84.25	VII
02	Kum: Anitha D.R.	B.A.	84.08	VII
03	Kum: Tushara M.C.	B.Com.	94.07	II
04	Kum: Supritha S.	B.Com.	93.43	III
05	Kum: Janaki S.	B.Com.	92.29	IV

- Our students represented the College in various inter-collegiate Cultural Fests and bagged many prizes.
- Eleven students participated in the State Level Inter-collegiate Cultural Competitions and Kumari Vinutha N. and team got Second Prize in Group Dance competition on 29-08-2007 and 30-08-2007.

- d) Ms. Shreya R.K. was awarded Second Prize in the University level Debate Competition organized in MSB College, Davanagere.
- e) Ms. Sushma H.N. III B.Com. got First Prize in Lyrics Competition; and Ms. Shreya R.K. got Second Prize in the Debate Competition on 22-02-2008 in the State Level Inter-collegiate Cultural Competitions organized in Holalkere.

### **35) Activities of the Guidance and Counseling Unit:**

- a) Prof. S. Shashikala is continued as the Students Welfare Officer of the College.
- b) The Student counseling process has been effectively implemented by the Student Welfare Department of the College. This year 150 students have undergone counseling process and found solutions to their Academic, Financial, Psychological and Personnel problems.

### **36) Placements Services provided to students:**

- a) The Class Teachers of all the classes in the College regularly displayed the information of Job opportunities from time to time on the notice board for the benefit of the students.
- b) The concerned Lecturers guide the interested Final Year students for appearing for the MCA/MBA/CA and other competitive examinations.
- c) Economically poor students were provided with part-time jobs locally in collaboration with the local banks under “Earn While You Learn” scheme.

### **37) Development programme for Non-Teaching Staff:**

- a) Short term computer coaching classes were conducted in the College.

### **38) Initiative towards Faculty Development Programme:**

- a) Maximum number of Lecturers participated in National and State level Seminars / Symposiums/Workshops. Some of them have also presented the papers.

### **39) Healthy Practices of the Institution:**

- i) The system of nominating one teacher to each class as a Class Teacher has been introduced in our college. The Class Teachers are in charge of their respective classes and they will look after the affairs of the classes. This system has been introduced to make up for the absence of the Students’ Grievance Redressal Cell in our college.

- ii) The system of sending Progress Cards to the parents of our students after each test has been in practice in our college since its inception.
- iii) The process of bringing out the Tri-annual Magazine “ANUPAMA” has been in progress. Many Students contributed a number of Articles, Essays, and Stories to the Magazine.
- iv) General Knowledge Committee of the College conducted General Knowledge Tests for the benefit of the students.
- v) Prayer is sung everyday by the Students.
- vi) Identity card is always worn by all the students during the working hours.
- vii) Students wear uniform regularly. Uniform is introduced to maintain discipline and to bring about an attitude of equality among students.
- viii) Six groups of students namely Sukshema, Suchitra, Sudharma, Sugnana, Sunidhi, and Surabhi are created. These groups, comprising of students of BA & B.Com., engage in organizing co-curricular activities under the guidance of Teachers.
- ix) Each and every student of our college is greeted on her Birthday by the Principal and the Teachers and also by the other students of the college.
- vi) Many books are issued from the library to the students for study at home. The extra book facility is provided to the top 10 meritorious Students of the College and also those students who are the achievers in sports. The College has been encouraging rural students to have Computer knowledge. A number of News papers, Journals, periodicals are provided to the students.
- x) To motivate and encourage the students, BEST STUDENT and BEST SERVICE-MINDED STUDENT awards are given to the Final year students every year.
- xi) THOUGHT FOR THE DAY is written daily on the board & the same is announced in the prayer.
- xii) An Educational Tour was conducted on 21-09-2007 to Banavasi, Keladi, Ikkeri, and Jog Falls. Nearly 50 students and 05 staff members took part in it.
- xiii) To gain the practical knowledge of banking transactions and to develop the saving attitude among the students, we have motivated all of our students to approach the banks independently for opening of S.B Accounts. We have been succeeded to execute the same to the extent of about 50 %.

**40) Any other Relevant Information the Institution wishes to add:**

- a) UGC Authorities have sanctioned a fund for Remedial Coaching Classes for Minorities at UG Level under its 10<sup>th</sup> Plan. This Scheme is successfully completed and it is very useful to the students. The detailed records of the scheme are maintained in the college.
- b) Cultural and Sports festivals were conducted in the college every year.
- c) Experts and Eminent persons from various fields were invited to give special lectures to the Students. These are followed by inter-action sessions.
- d) A Career Guidance and Placement Cell is functioning in our College under the leadership of the Principal. The present and past students of the College make use of the services of the Cell. Students can opt for the following areas for availing Career Guidance services of the Cell.

 Placement in Government and Semi-Government Organizations.

 Placement in Private Organizations.

 Self-Employment opportunities including Agency Business.

#### **41) Future Plans of the College for the Academic Year 2008-09:**

- ✨ To tie up with industries.
- ✨ To start Spoken English Course.
- ✨ Exchange of Resources at Inter-Collegiate Level.
- ✨ Motivating more number of Teachers to undertake Research Activities.
- ✨ Arrangements will be made for the Campus Recruitment.
- ✨ To strengthen the internal library system.
- ✨ To motivate all students to undertake computer education.
- ✨ To conduct Personality Development course.
- ✨ To motivate every student to have the knowledge of banking facilities.
- ✨ To conduct Inter-collegiate competitions in collaboration with Alumni Association.
- ✨ To streamline computer lab facilities.
- ✨ To have full-fledged Auditorium for the use of the college.
- ✨ To have complete Library Automation including Bar Coding.
- ✨ To establish Health Centre.
- ✨ To develop Green Campus.

Principal,  
S.G.R.K.S.W.F.G. COLLEGE,  
HARIHAR-577601

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Ref : 2007-08

Date : 15-05-2007

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National Assessment and Accreditation Council,  
2/4, Abhimana Prakashana,  
Dr. Rajkumar Road,  
P.O. Box No. 1075  
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Respected Madam,

Sub : Submission of IQAC Annual Report (2006-07)

Ref : NAAC/LP/South-IQAC /2006 dated : 09-06-2006.

With reference to the above cited Subject and Reference, we are here with submitting IQAC Annual Report of the year 2006-07 for your perusal and needful action.

Yours faithfully,

*Principal,*  
*S.G.R.K.S.F.G.W.COLLEGE,*  
*HARIHAR-577601*

Encl:

1) IQAC Annual Report for the year 2006-07 = pages.

**RANK HOLDERS OF OUR COLLEGE (2007-08) to be incorporated into  
the iqar of 2008-09**

<b>Sl.No.</b>	<b>Name of the Student</b>	<b>Course</b>	<b>Percentage</b>	<b>Rank</b>
<b>01</b>	<b>Kum: Soumya V. Angadi</b>	<b>B.Com</b>	<b>95.21</b>	<b>II</b>
<b>02</b>	<b>Kum: Anuradha M.P.</b>	<b>„</b>	<b>91.79</b>	<b>VII</b>
<b>03</b>	<b>Kum: Roopa I.V.</b>	<b>„</b>	<b>90.93</b>	<b>IX</b>