

S.G.R.K.S.W.F.G. COLLEGE

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ANNUAL REPORT 2009-10

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Annual Quality Assurance Report (AQAR) of the IQAC

A POST-ACCREDITATION QUALITY SUSTENANCE ACTIVITY

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A POST-ACCREDITATION QUALITY SUSTENANCE ACTIVITY

Part A:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

- 1) Announcement of the Academic Calendar.
- 2) Proper Implementation of quality measures.
- 3) Induction Programme: Orientation to first year students regarding the details about the College, Internal Assessment Tests, Semester Examinations, Rules and Regulations of the University, and other Academic Activities to be undertaken in this year.
- 4) Measures to improve the standards of education through Internal Assessment Tests, Assignments, Project works, and special coaching.
- 5) Maximum adoption of Information Technology to upgrade students' knowledge.
- 6) Effective use of the UGC-NRC to provide Internet-Resource facility and day-to-day information to the students.
- 7) Proper functioning of the Placement Cell.

- 8) Effective functioning of the Counselling Cell to find remedies to the problems of students.
- 9) Assignment of project works related to Local problems, Environmental studies, Small Scale Industries, etc. along with class room studies.
- 10) Motivating the capable students to lend a helping hand to their classmates coming from poor financial background.
- 11) Programmes for preparing students for the Global Competition by conducting Seminars and Workshops.
- 12) Effective Up-gradation of the Website of our College.
- 13) Effective functioning of the Internet Browsing Centre.
- 14) Completion of the construction of the Auditorium.
- 15) Programmes for the improvement of general knowledge of the students.
- 16) Adoption of a village for complete literacy programme and social work with the help of NSS volunteers.
- 17) Career Guidance Programs for students and arrangement of Spot-Employment Registration for students.
- 18) Financial aid to poor and meritorious students by the Alumni Association®
- 19) Arrangement of special guest lectures.
- 20) Provision for encouraging and bringing out the cultural talents of the students.
- 21) Study-based Educational and Industrial Tours.
- 22) Parents' and Staff Meeting.

- 23) Computer Education to non-computers students of our college.

PART-B

1) Activities reflecting the Goals and Objectives of the Institution:

- a) College has provided maximum encouragement to the Rural Youth. College has distributed the Scholarships given by State and Central Governments to about 148 students to the worth of Rs. 2,90,848/-
- b) Proper steps were taken to arrange timely transportation facilities to the rural students in consultation with the Depot Manager, K.S.R.T.C., Harihar.
- c) The separate Website of our college is updated regularly. It is of great help to the new students who seek admission in our college.
- d) Smooth and effective functioning of the Library through Automation.
- e) Effective running of the B.B.M. Course from the Academic Year 2006-07.
- f) Computer Education for our students at concessional and affordable rates.
- g) Arrangement of Guest lectures on Soft Skills, Leadership Qualities, Preparation for Competitive Examinations, and Employment opportunities in various fields.
- h) General Knowledge Tests are conducted at regular intervals.

2) New Academic Programmes initiated at Under Graduation.

- a) Short-term computer courses were conducted to non-computer students in collaboration with the Manipal Computer Academy.
- b) Extra tests and Home assignments are given to the slow learners to come up with other students. Special classes were also conducted in case of need.

3) Innovations in curricular Design and Transactions:

The Curricular design and Syllabi are prepared by the concerned University. The same is followed by the college. Some staff members of our collage participated in the curricular design and transactions as Members of the Board of Studies in respective subjects.

4) Inter Disciplinary Programmes started:

Teaching of Environmental Science and Indian Constitution to our students of B.A. B.Com., and B.B.M., courses has been started as per the university rules.

5) Examination Reforms implemented:

- a) Kuvempu University and Davanagere University are responsible for framing reforms in examinations. As per new directions, Semester Scheme was implemented from 2003-04.

b) Internal Assessment Tests and Improvement tests were conducted. The lists of Internal Assessment marks obtained by I and II year students are sent to Davanagere University (Davanagere University came into existence on 18-08-2008; It conducted the I and II year exams.) and the list of Internal Assessment marks obtained by III year students is sent to Kuvempu University for further action.

c) For the benefit of the students preparatory Examinations were also conducted and valued and corrected answers scripts were distributed among the students for improvement.

d) Skill Development Activities were conducted to the B.Com. and B.B.M. Students and Skill Development Record Books were maintained.

6) Number of Candidates Qualified for NET/SLET.

This College is having only under graduation courses.

7) Total Number of Seminars/Workshops conducted:

a) A Workshop on Project Report and Skill Development was conducted on 05-10-2009. Dr. D.M. Basavaraj, Professor of Commerce and Dr. Venkataraju, Professor of Commerce participated as resource persons.

b) A special guest lecture was conducted on Knowledge Management on 01-08-2009. Dr. Asif M.U. from Infosys, Bangalore delivered the lecture.

c) A special guest lecture on *Swamy Vivekananda* was organized in association with Ramakrishna Aashram of Harihar, on 19-01-2010 in our college for the benefit of the students of our College. Sri. Prakashanandaji Maharaj gave the special lecture.

8) Research Projects:

a) Newly implemented/ongoing Researches:

ONGOING RESEARCHES: -

- 1) Mr. S. H. Pyati, Principal & H.O.D. of Commerce, has been continuing his research work on *The Role of Non-Financial Institutions in developing Entrepreneurship in the state of Karnataka*.
- 2) Mr. G. B. Gangadarappa, SGL in Commerce has been continuing his research on *Industrial Estate Programme and Entrepreneurship Development in Karnataka*.
- 3) Mr. V.B. Joshi, SGL in Sanskrit has been continuing his research on *A study of Important Sanskrit Shiva Stotragalu*.
- 4) Mr. B. M. Niranjan Murthy, SGL in English of this College has been awarded Ph.D. degree by Kuvempu University for his thesis titled, *The Nation's*

9) Patents generated, if any: -Nil-

10) New Collaborative Research Programmes: -Nil-

11) Total Research Grant Received from various Agencies:
-Nil-

12) Number of Research Scholars:	Ph.D.	Two
	M.Phil.	Five

13) Citation Index of faculty members: -Nil-

14) Awards and Honours to the faculty: -Nil-

15) Internal Resource Generated:

- a) Rs.1000/- each from III, IV, V & VI Sem. B.Com Students was collected and, in turn, new computers were purchased.
- b) Donations from the Principal and the staff and the out-going students were received in kind.

16) Details of departments getting SAP/COS/ST/D.S.T./FIST/etc. assistance:

* U.G.C. grants for College.

17) Community Services:

- i) The Volunteers of NSS Unit-I, II & III of our College were involved in social work through 'Shramadaan' and 'Literacy Programmes' at Hanagavaadi viillage during the special Annual Camp. In a period of seven days the Volunteers of the College took part in Shramadaan, Plantation, Village Sanitation, Weed (Parthenium) Removal, Repair of roads, Medical Check-up, Economic and Social Survey of the Village, and other activities for which they were appreciated by the villagers, invited dignitaries, and Mass Media. The camp was held from 06-02-2010 to 12-02-2010.
- ii) In the special camp, under Medical Check-up Programme, nearly 400 animals were checked by the Medical Officers and proper treatment was given to them and free medicines were distributed. Nearly 150 plants were planted in the village. The detailed report has been maintained in the NSS Units.

- iii) Volunteers of the three units regularly participated in the Pulse Polio Programmes, AIDS Awareness Programmes, Literacy Programmes, National Integration Programmes, Plantation Programmes, Rain Water Harvesting Programmes, etc. and brought laurels to the College by their service.

18) Number of Teachers and Officers newly recruited: -Nil-

19) Teaching and Non-Teaching Staff ratio: 15:12

20) Improvements in the Library services:

- a) Titles of the book have been coded for an easy sorting.
- b) Selected books of all disciplines added to the reference section.
- c) Xerox facility is continued to the students to get resource from Reference Section with minimum cost.
- d) Local, State, and National Newspapers, Journals, Periodicals, etc., were provided to the students.
- e) Apart from the College library, a few departments have been providing Internal Library Services to our students.

21) Number of New Books subscribed: 1215

Number of Journals subscribed: 08

Amount spent for Books and Journals Rs.1,61,000=00

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|----------------------|--------------|
| i) UGC | Rs. 41349=00 |
| College Account | Rs. 76713=00 |
| B.C.A. Account | Rs. 40686=00 |
| ii) State Government | -Nil- |
| iii) Reading Room | -Nil- |
| iv) Donated Books | -Nil- |

22) Numbers of Courses for which Students assessment of Teachers is introduced and the action taken on Student Feed-back.

- a) Assessment of Teachers by Students is introduced to B.A. and B.Com. students. Based on the feed-back of the Students, the Principal would instruct the concerned for improvement.

23) Unit cost of Education: Rs. 22,519=00

Total amount Spent during 2009-10 was Rs. 1,07,19,155=00

Total Students enrolled during the year 2009-10 was 476

24) Computerization of Administration and the process of Admissions and Examinations, Results and all other works.

- a) Administration is computerized.
- b) College has an E-mail-ID of its own and it has been regularly corresponding with the concerned departments through e-mail.

25) Increasing infrastructure facilities:

The New Infra-Structure facilities provided during the year 2008-09 are as follows :

DONATED

Sl. No.	Particulars	Quantity	Amount (Rs.)
01	Fibre Chairs	100	28800.00
02	Wall Clock	01	100.00
03	Notice Boards	02	5460.00

PURCHASED BY THE COLLEGE

Sl. No.	Particulars	Quantity	Amount (Rs.)
01	Almirah	02	24600.00
02	Revolving Chair	01	2200.00
03	Printer Stand	01	260.00

UGC GRANTS EQUIPMENTS

Sl. No.	Particulars	Quantity	Amount (Rs.)
01	Computers	05	118900.00
02	Printer	01	17500.00
03	16 Port Hub and Cable Connector	01	5000.00
04	Computer	01	22250.00

05	Printer	01	12000.00
06	Windows XP Software	01	7000.00
07	Writing Pad	01	2000.00
08	Scanner	01	4000.00
09	Library Building	--	6177.00

26) Technology up-gradation:

- i) The UGC-Network Resource Centre—instituted for the purpose of providing Internet Resources to the students and to upgrade their day-today knowledge—has been functioning well.
- ii) The Audio-Visual Hall and Computer Lab—established in the College with the help of UGC grants—has been adopted in teaching methods of all disciplines. The outcome of this method is very encouraging.
- iii) The Xerox and Fax facility for the students and Staff at a minimum cost has been utilized by both the students and the staff.

27) Financial Aid to Students:

- a) Financial aid has been provided to economically poor students after proper Counselling by the Principal and the Class Teachers. Students who scored highest marks in the previous examinations were given cash prizes.
- b) State and Central Government Scholarship was given to **136** students.

28) Computer and Internet Accessories and Training to Teachers and students:

- a) Six Computers were given to the teaching staff—1. Mr. S.H. Pyati, principal, 2. V.B. Joshi, HOD of Sanskrit, 3. Ms. S. Shashikala, Associate Professor of Economics, 4. Ms. H. Pameela., HOD of Kannada, 5. Dr. B.M. Niranjana Murthy, HOD of English, and 6. Mr. K.B. Manjunath, Associate Professor of Commerce.
- b) The UGC-Network Resource Centre, instituted for the purpose of providing Internet Resources to the students and the staff and to upgrade their day-today knowledge, has been functioning well.

29) Activities and support from Alumni Association:

- a) The Association conducts at least One General Body Meeting in a year in which all members will participate. The main objective of the Association is to act as a bridge between the present and the past students. It will also closely associate with the Career Guidance Cell in organising

and conducting various programmes and chalk out schemes for the welfare of the Students of our College.

30) Activities and support from Parent-Teachers Association:

Parents are called for interaction regularly and their valuable suggestions are implemented in the smooth functioning of the College.

31) Health services:

Medical Check-up of all the students of the college was conducted by a Medical Officer for the maintenance of good health in them.

32) Performance in Sports Activities:

- i) Kum. Shreelakshmi B.K. and Akshatha P.S., represented Kuvempu University Table Tennis and participated in the Inter-University Table Tennis Competitions in Vijayavada University, Andhra Pradesh from 15-01-2010 to 26-01-2010.
- ii) Kum. Manjudevi III B.Com., was selected as a member of Kuvempu University Softball Team and participated in the Inter-University Softball Competitions in Amritsar in Punjab from 12-02-2010 to 19-02-2010.

33) Incentives to outstanding Sports persons:

- a) Cash prizes are given to the Students who have been selected for the Kuvempu University Team by the College.
- b) The special incentives were given to the out standing sports students in providing library books.
- c) We have provided Sports Uniform from the college to all those students who have participated at Inter-collegiate and Inter-University Level.
- d) Special coach was given to the sports in various games by inviting various Experts.
- e) Nutritious lunch and snacks were given to the sports girls during their practice.

34) Students Achievements and Awards:

- a) We are proud to say that out of 10 ranks given by the University for B.A. and B.Com. Courses each, our students have bagged one rank:

RANK HOLDERS OF OUR COLLEGE

Sl.No.	Name of the Student	Course	Percentage	Rank
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01	Kum: Swathi	B.Com.	93.21	I
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- b) Ms. Shilpa B. Banakar participated in the National Level Adventure Camp conducted by the N.S.S. in Manaali in Himachal Pradesh from 19-03-2010 to 27-03-2010.
- c) Our students represented the College in various inter-collegiate Cultural Fests and bagged many prizes.
- d) Ms. Akshatha P.S. was awarded First Prize in the Debate Competition organized LIC, Harihar branch, Harihar, on 03-09-2009.
- e) Navachinthane programme was conducted in our college by Nakshathra Vahini, Harihar. This programme was telecast by Nakshathravaahini channel.
- f) Kum. Shreelakshmi B.K. II B.Com., got the first prize in Lyrics Competition and Kum. Vaideshi Shastri got first prize in Folksongs competitions organized in B.P. College, Holalkere on 24-02-2010.
- g) Kum. Pavithra D.H. III B.A. got first prize in Essay Competition organized in Harihar Taluk Health Department, Harihar.

35) Activities of the Guidance and Counseling Unit:

- a) Prof. S. Shashikala is continued as the Students Welfare Officer of the College.
- b) The Student counseling process has been effectively implemented by the Student Welfare Department of the College. This year 150 students have undergone counselling process and found solutions to their Academic, Financial, Psychological and Personnel problems.

36) Placement Services provided to students:

- a) Class Teachers of the College regularly displayed the information of Job opportunities from time to time on the notice board for the benefit of the students.
- b) Lecturers guided the interested Final Year students for appearing for the MCA/MBA/CA and other competitive examinations.

37) Development programme for Non-Teaching Staff:

- a) Ms. Nethravathi Hegde, Office Superintendent, received HRMS training in Bangalore, from 20-07-2009 to 23-07-2009.
- b) Ms. Nethravathi Hegde, Office Superintendent and Ms. Rathnamala, CCT, received HRMS training in Bangalore, from 14-09-2009 to 17-09-2009.

38) Initiative towards Faculty Development Programme:

- a) Maximum number of Lecturers participated in National and State level Seminars / Symposiums/Workshops. Some of them have also presented their papers.

39) Healthy Practices of the Institution:

- i) The system of nominating one teacher to each class as a Class Teacher has been introduced in our college. The Class Teachers are in charge of their respective classes and they will look after the affairs of the classes. This system has been introduced to make up for the absence of the Students' Grievance Redressal Cell in our college.
- ii) The system of sending Progress Cards to the parents of our students after each test has been in practice in our college since its inception.
- iii) The process of bringing out the Tri-annual Magazine "ANUPAMA" has been in progress. Many Students contributed a number of Articles, Essays, and Stories to the Magazine.
- iv) General Knowledge Committee of the College conducted General Knowledge Tests for the benefit of the students.
- v) Prayer is sung everyday by the Students.
- vi) Identity card is always worn by all the students during the working hours.
- vii) Students wear uniform regularly. Uniform is introduced to maintain discipline and to bring about an attitude of equality among students.
- viii) Six groups of students namely Sukshema, Suchitra, Sudharma, Sugnana, Sunidhi, and Surabhi have been active. These groups, comprising of students of BA & B.Com., engage in organizing co-curricular activities under the guidance of Teachers.
- ix) Each and every student of our college is greeted on her Birthday by the Principal and the Teachers and also by the other students of the college.
- vi) Many books are issued from the library to the students for study at home. The extra book facility is provided to the top 10 meritorious Students of the College and also those students who are the achievers in sports. The College has been encouraging rural students to have Computer knowledge. A number of Newspapers, Journals, and periodicals are provided to the students.
- x) To motivate and encourage the students, BEST STUDENT and BEST SERVICE-MINDED STUDENT awards are given to the Final year students every year.

- xi) THOUGHT FOR THE DAY is written daily on the board & the same is announced in the prayer.
- xii) An Educational Tour was conducted on 02-04-2010 and 03-04-2010 to Sirsi, Banavasi, Gokarna, Kalasa, Horanaadu, Shringeri, Udupi, Mangalore, and Dharmasthala . Nearly 50 students and 04 staff members took part in it.
- xiii) To gain the practical knowledge of banking transactions and to develop the saving attitude among the students, we have motivated all of our students to approach the banks independently for opening of S.B Accounts. We have been succeeded to execute the same to the extent of about 50 %.
- xiv) Many students and Staff members of our college participated in the Fund Collection for the Flood-hit Victims on 06-10-2009.

40) Any other Relevant Information the Institution wishes to add:

- a) UGC Authorities have sanctioned a fund for Remedial Coaching Classes for Minorities at UG Level under its 10th Plan. This Scheme is successfully completed and it is very useful to the students. The detailed records of the scheme are maintained in the college.
- b) Cultural and Sports festivals were conducted in the college every year.
- c) Experts and Eminent persons from various fields were invited to give special lectures to the Students. These are followed by inter-action sessions.
- c) A Career Guidance and Placement Cell is functioning in our College under the leadership of the Principal. The present and past students of the College make use of the services of the Cell. Students can opt for the following areas for availing Career Guidance services of the Cell.

 Placement in Government and Semi-Government Organizations.

 Placement in Private Organizations.

 Self-Employment opportunities including Agency Business.

41) Future Plans of the College for the Academic Year 2010-11:

- ✳ To tie up with industries.
- ✳ To start Spoken English Course.
- ✳ Exchange of Resources at Inter-Collegiate Level.
- ✳ Motivating more number of Teachers to under take Research Activities.
- ✳ Arrangements will be made for the Campus Recruitment.
- ✳ To strengthen the internal library system.
- ✳ To motivate all students to undertake computer education.

- ✨ To conduct Personality Development course.
- ✨ To motivate every student to have the knowledge of banking facilities.
- ✨ To conduct Inter-collegiate competitions in collaboration with Alumni Association.
- ✨ To streamline computer lab facilities.
- ✨ To have full-fledged Auditorium for the use of the college.
- ✨ To have complete Library Automation including Bar Coding.
- ✨ To establish Health Centre.
- ✨ To develop Green Campus.

Principal,
S.G.R.K.S.W.F.G. COLLEGE,
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Ref : 2007-08

Date : 15-05-2007

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Adviser,
National Assessment and Accreditation Council,
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Dr. Rajkumar Road,
P.O. Box No. 1075
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Respected Madam,

Sub : Submission of IQAC Annual Report (2006-07)

Ref : NAAC/LP/South-IQAC /2006 dated : 09-06-2006.

With reference to the above cited Subject and Reference, we are here with submitting IQAC Annual Report of the year 2006-07 for your perusal and needful action.

Yours faithfully,

Principal,
S.G.R.K.S.F.G.W.COLLEGE,
HARIHAR-577601

Encl:

1) IQAC Annual Report for the year 2006-07 = pages.

